

# SANDOWN TOWN COUNCIL

**TRANSPARENCY CODE: Details of any contract, commissioned activity, purchase order, framework agreement, service and any other enforceable agreement that exceeds a value of £5000.**

Description of goods or services	Supplier name and details	Amount to be paid over length of contract of estimated annual spending or budget for contract	VAT that cannot be recovered	Start end and review dates	Whether by quote or invitation to tender	Whether supplier is small or medium or voluntary
Toilet cleaning	Island Cleaning Solutions, Gunville West IW PO30 5LW	Approx. £20000 per annum		1/6/2017-1/6/2020	quote	small
Building new community centre/council offices	MGM Contractors Newport, IW PO30 5XJ	£625,000		Ended: 23 /04/2018	tender	medium
Architect	D Gaynor	10000		Ended: 23/04/2018	quote	
Grass Cutting services	John O'Connor	£5200 per annum		End date: 31/03/2019	via IW Council	small
Rental of maintenance unit	Solent Management IW, PO37 7NW	£8,292 per annum		Ended: 23/04/2018	quote	small
Rental of temporary offices	Onward Creative IW PO30 1JT	£6,300 per annum		Ended: 30/04/2018	quote	small
Beach litter contract	Brighstone Landscaping Porchfield, IW PO30 4QB	£7,180 per annum		Season May –Sept 2018	quote	small
Beach cleaning contract	Brighstone Landscaping	£8000 per annum		Season May –Sept 2017	Quote	
Playground supply and repair	Wickstead, Kettering, Northants, NN16 8YJ	£40783		May 2018 for 2 weeks	Quote	medium
Water bill for toilets	Business Stream	£9900		ongoing		
Electricity for all three sets of toilet blocks	SSE	Approx £12,000 per annum		1-9/20 17 - 30/9/2019	quote	large

**TRANSPARENCY CODE: Data to be published**

**Salaries over £50,000**

There are no officers earning over £50,000 and no data to publish

**Trade Union facility time**

There are no officers employed for this role and no data to publish

**Procurement cards, data or transactions**

There are no procurement cards held by the Town Council and therefore no data to publish

**Car Parks income**

The Town Council owns one free car park at the Broadway Centre for use by community hall hirers. There is no income and no data to publish.

**Constitution**

The Town Council works to a set of Standing Orders, Financial Regulations and Policies.

**Waste contracts**

The Town Council does not run its own waste contracts as the Isle of Wight Council procures this service. There is no data to publish.

**Fraud Prevention and Investigations**

The Town Council does not specifically employ officers to work on fraud prevention and investigations. There is no data to publish

**From 1<sup>st</sup> April 2018, the address of the External Auditor is:**

PKF Littlejohn  
1 Westferry Circus  
Canary Wharf  
London  
E14 4HD

**TRANSPARENCY CODE: Sandown Town Council currently employs 4 members of staff as follows:-**

<b>ROLE</b>	<b>EMPLOYEE</b>	<b>HOURS WORKED</b>
Town Clerk /Responsible Financial Officer	Tina Bailey	25 hours per week
Admin Assistant / Trainee RFO	Mrs Victoria Wright	25 hours per week
Maintenance Operative	Mr Mark Strange	30 hours per week
Caretaker /Cleaner	Mr Robert Clay	24 hours per week

### **Pensions**

The auto enrolment staging date was February 2017 and the pension provider is NEST.

### **A list of Councillors responsibilities**

- Committees – none
- Outside Bodies Appointments:

Police Liaison Working Party

Cllrs. Ward, Cowley, Humby, Patel and Mereweather

Isle of Wight Waste Management

Cllr Cowley

Sandown Forum

Cllr Humby and Andre

Isle of Wight Association of Local Councils

Cllr Andre

South Wight Parishes Health Forum

Cllrs Andre and Ward.

**TRANSPARENCY CODE: List of all public land and buildings 2018**

<b>Buildings and Land</b>	<b>Description</b>	<b>Freehold or leased</b>	<b>Address</b>	<b>Ordnance Survey Reference</b>	<b>Meterage of building or hectare size of land</b>	<b>Energy performance Certificate for buildings over 250m<sup>2</sup> of useable floor space</b>
Building	Community Centre & Council Office	Freehold	The Broadway Centre, 1 The Broadway, Sandown, IW, PO36 9GG	SZ 5941384010 Northing: 084013 Easting: 459413	352.3 (m2)	attached
Land	With pp for housing	Freehold	1 The Broadway, Sandown, IW PO36 9GG	As above		
Building	Public Toilet block	Freehold	Yaverland Car Park PO36, Sandown IW PO36 8QD	SZ6122685178 Northing: 085178 Easting 466216		
Building	Public Toilet block	Freehold	Car Park, St John's Rd Sandown, IW. PO36 8ER	SZ 5982184259 Easting:459821 Northing:084259		
Building	Public Toilet block	Freehold	Eastern Gardens toilets , Culver Parade, Sandown, PO36 8AS	SZ 6017084382 Easting: 460170 Northing: 084382		
Land	Public play areas and commercial leisure areas	Leased Sublet	Sandham Gardens, Sandown, IW, PO36 8AT  To Heritage GB Ltd.	SZ 6048284688 Easting: 460482 Northing 084688		
Land	Public open space	Licence from IWC	Los Altos Park	SZ 5919084172 Northing: 459190 Easting: 084172		

