



Notice is hereby given of a Meeting of Sandown Town Council to be held at

NEW VENUE
**THE BAY PRIMARY SCHOOL, WINCHESTER ROAD,
SANDOWN**

on **Monday 15th January 2018** commencing **7.00 pm** for the transaction of the business set out in the agenda below:

Tina Bailey *TBailey*
Town Clerk

Dated: 8th January 2018

PUBLIC QUESTION TIME – 15 minutes are available for members of the public to speak on matters relating to the Town

AGENDA

1600/18 APOLOGIES

To receive any apologies for absence

1601/18 DECLARATIONS OF INTERESTS

- 2.1 To receive any declarations of pecuniary and non -pecuniary interests
- 2.2 To receive and consider granting any written requests for dispensations.

1602/18 TO APPROVE THE MINUTES OF THE PREVIOUS MEETINGS ON 11th DECEMBER 2017 AND 21ST DECEMBER 2017.

1603/18 ANNUAL AUDIT ACTION PLAN

1. To receive an action plan to address the failures identified by the External Auditors report as discussed as minute 1592/17.
2. To review and adopt the yearly financial schedule as a policy to be included with the council's Financial Regulations
3. To review and adopt the amended Financial Regulations.

1604/18 To adopt upgraded Standing Orders and the following Policies: Dignity at Work Policy, Data Protection Act Policy, Document Retention Policy, Model Publication Scheme, Public Complaining Procedure Policy, Recording Policy , Equality and Diversity Policy and Vexatious Complainant Policy.

1605/18 TO DISCUSS THE REMOVAL OF THE FLAGS IN THE HIGH STREET.

1606/18 NOTICE BOARD PROVISION

To discuss draft licence for notice board provision and receive risk assessment.

1607/18 GRANT APPLICATIONS

To agree a date for the review of grant applications received.

1608/18 COUNCILLOR VACANCY – TO DISCUSS THE PROVISION OF POLL CARDS

1609/18 PLANNING

To review the following planning applications and note IWC decisions

TCP/03301/L - P/01532/17

British Telecom, Telephone Exchange, 21 Leed Street, Sandown, PO368JG
Variations to allow minor changes to siting of replacement telecommunications pole, with antennas and 2no additional equipment cabinets

TCP/18834/D - P/01536/17

27 Broadway, Sandown, PO369BB
Proposed ground floor extension forming office and sleepover room to include minor extensions to kitchen, lounge; alterations

TCP/02402/T P/01522/17

Westfield Hotel, 17 Broadway, Sandown, Isle Of Wight, PO369BY

Proposal: Removal of condition 5 on TCP/02402/E to allow dwelling to be split and sold Separately.

1610/18 FINANCES

1. To approve the schedule of payments.
2. To receive the bank reconciliation on all accounts to the end of the previous month.
3. To receive the expenditure against budget to the end of the previous month.

1611/18 TO RECEIVE / NOTE THE FOLLOWING REPORTS

1. Town Clerk's report including correspondence
2. Town Councillors reports
3. Members of outside bodies
4. Written reports from IW Councillors

1612/18 TO AGREE TO ACCEPT AGENDAS AND MINUTES SERVED BY EMAIL

1613/18 EXCLUSION OF PRESS

To resolve that in accordance with Section 1(2) of the public bodies Admission to Meetings Act) 1960, the public and press be excluded in view of the confidential nature of the business to be transacted to discuss staffing matters.