

SANDOWN TOWN COUNCIL



Minutes of the meeting of Sandown Town Council held on Monday 8th October 2018 at 7.00 pm at the Broadway Centre, Sandown, Isle of Wight, PO36 9GG

Present: Mayor Cllr Mereweather
Cllrs: Andre, Brading, Cowley, Dupre, Humby A. Lightfoot, Patel, Teasdale, Ward, Young
In attendance: Town Clerk, Tina Bailey and public.
Recording: No one advised if the meeting was being recorded.

The meeting received a report from PCSO Kevin Cooke

1693/18 TO RECEIVE APOLOGIES FOR ABSENCE

None.

1694/18 ACCEPTANCE OF OFFICE

Cllr. P. Lightfoot signed the Acceptance of Office in the presence of the Clerk.

1695/18 DECLARATIONS OF INTERESTS

2.1 To receive any declarations of pecuniary and non -pecuniary interests
As IW Ward Councillors, Cllrs Andre, Brading and Ward declared an interest in any matters relating to IW Council.
Agenda item 1697/18 Cllr Brading declared an interest as IWC Cabinet Member for Children's Services.

2.2 To receive and consider granting any written requests for dispensations.
None.

1696/18 TO APPROVE THE MINUTES OF THE LAST MEETING

Cllr Andre requested the following inaccuracy in the minutes be amended:
That the comment alleging the meeting was rigged was made by a member of the public and not by Cllr Andre, as inadvertently recorded.

RESOLVED

The above amendment is approved

RESOLVED

The minutes of the meeting held on 10th September 2018 with the amendment are approved.

The Clerk apologised to Cllr Andre for the error.

1697/18 CLERKS REPORT

VAT UPDATE

For information:

When the Town Council took over the crazy golf area the Town Clerk at the time, Mrs Taylor with Internal Auditor Gareth Hughes took advice from HRMC regarding VAT on the crazy golf and advised that that it was exempt.

Final VAT report from Steve Parkinson

Sandown Town Council appeared to have mistakenly treated their income from crazy golf, putting and ice cream sales as VAT exempt prior to 2018, potentially leaving them with £33,087 uncollected VAT owed to HMRC.

However, in 2017 the London Borough of Ealing won a case in the European Court of Justice, arguing that local authorities should have been able to exempt supplies of sporting services to individuals from VAT. As a result of this, since January this year HMRC have allowed local authorities to retrospectively apply the exemption from VAT and seek a refund of any VAT they paid over.

1. The council appears to have treated crazy golf and putting as VAT exempt and following the 2017 European Court of Justice decision in the London Borough of Ealing case (C633/15), it should be safe to maintain that position and not account for VAT on that income
2. Expenditure specifically on these activities was modest from 2014/15 to 2017/18. The council appears to be below the £7,500 threshold and should not have to repay anything.
3. The net amount due is £4,741.38, which is a big reduction from the initially anticipated £33,087.

The Town Council's first VAT claim and payment will be made up from July 2014 to 30th Sept 2018.

A total of £533 was donated by hall hirers before the Town Council had to start charging VAT on 5th August 2018 and is earmarked for a charity or purpose, as yet to be decided.

SANDHAM GARDENS AND TOILETS

The Clerk suggested two working parties are formed to draft a forward plan for each facility. with a timescale of proposed works and costs for budget implications.

RESOLVED

To form working parties specifically for the provision of services and facilities

1. Working Party for play and recreation at Sandham Gardens and Los Altos Park

Members: The Mayor, Cllrs: Brading, A Lightfoot, P. Lightfoot, Teasdale and Young.

2. Working Party members for public toilets at Yaverland, Eastern Gardens and St. John's Rd.

Members: The Mayor, Cllrs: Humby, Andre, Ward, Young and Dupre.

3. BROADWAY CENTRE

Entrance System

An entrance system specific for hall hirer use, is available for fitting to the existing system. Each hirer can be allocated their own code, set around the times of their paid hall hire (this will stop anyone arriving early and not paying for it) and all movements can be tracked on computer.

Costs of computer programme and equipment_£ 423.00 plus VAT

Disabled access to entrance box - a spur off the current equipment is not available but an additional one can be fitted at wheelchair height. Quote being obtained and it was suggested that the costs should be recharged against the fee retained for the building company.

BROADWAY CENTRE LANDSCAPING

As part of the planning consent for the Broadway Centre, a landscaping scheme drafted by the architect was agreed. This was held over until after the summer and pending the council's decision to sale the adjoining land (which is included in the planting scheme).

Action required

- a) Review requirements
- b) Redraft specification in accordance with approved scheme
- c) Advertise for tender for planting the raised beds adjoining the front wall and in the car main park either late autumn 2018 or more likely early Spring 2019.

The area alongside the church wall will remain untouched until any repairs have been completed. Currently, the rear of the building is being left wild, to see what grows through. For review when the storage unit has been installed.

RESOLVED

The Clerk and Cllr A. Lightfoot will undertake the review and report back.

4. ESPLANADE AND HIGH STREET DECORATIVE LIGHTING

The Town Council was advised that some of our lights do not work and have asked Island Roads to provide quotes:

- (1) to investigate how many are defective and require replacement **Costs** £209.99+ VAT
- (2) then provide a quote for purchase and installation.

5. WEBSITE

The new website is currently under construction with further works to be added when transferred into our ownership.

6. REMEMBRANCE SERVICE 11th November 2018

All arrangements have been finalised and the order of service printed. Ten seats are being provided at the War Memorial. Final details will be supplied to everyone nearer the time

1698/18 REQUEST FROM CEYP FOR PAYMENT OF AN INVOICE FOR SERVICES PROVIDED FOR THE PERIOD APRIL – JUNE 2017.

The general consensus was that the matter should be settled as the service had been budgeted for.

The following amendment was proposed; That evidence to support that the service was actually provided, should be presented to the council before any payment is made.

RESOLVED

That the above amendment is agreed

RESOLVED

That payment will be made, subject to evidence of the service being provided to the council at the next meeting.

Carried with one abstention from Cllr Brading.

1699/18 FINANCES

1. To approve payments list as presented

Two abstentions noted.

RESOLVED

Approved.

2. To agree quotes as presented for

- | | |
|--|-----------------|
| 2.1 Entrance System improvements | £423.00 exc VAT |
| 2.2 Island Roads decorative lighting investigation | £209.99 exc VAT |

RESOLVED

Approved

3. To note the confirmed bank reconciliation to the end of the previous month

RESOLVED

Noted

4. To note the half yearly expenditure against budget

RESOLVED

Noted

5. To note the External Audit

5.1 Return of the Annual Return pending final completion by the External Auditor.
The Return was provided with a notice that it is pending final completion by the External Auditor.

5.2 Publication of the Notice of Audit on the website by 30th Sept 2018
The Clerk advised that the publication of the Notice of Audit was undertaken by 30th Sept 2018

RESOLVED

Noted

1700/18 TO DISCUSS A TOWN PLAN

Discussion took place on town and neighbourhood plans, Area Bay Action Plans and Regeneration plans and potential costs.

RESOLVED

1 To hold a brainstorming event at a weekend and invite all residents to attend and participate.

2. Following the event, for the Town Council to form a working party to review and progress a Town Plan

1701/18 TO RECEIVE REPORTS FROM

Town Councillors

- Question re Post Office – Cllr Ward to look into
- Green Towns thanked for efforts with litter picking
- Need for new groynes.

IW Ward Councillors

Reports noted

1702/18 MOTION FROM CLLR ANDRE: To establish committees for finance and staffing and a working party for environmental issues and agree membership of those bodies with a schedule of planned meetings until the next Annual Meeting of the Council in May 2019. The Town Mayor advised the council that the Clerk was already working to full capacity. The value and flexibility of working parties was noted.

RESOLVED

That the introduction of Committees for Finance and Staffing are agreed in accordance with Standing Orders.

That membership of the Committees and a schedule for meeting dates are to be agreed later.

1703/18 PLANNING

P/01052/18 Stonehaven Residential Home 23 Carter St PO36 8DG

Alterations and change of use from residential care home to 16 self contained flats.

RESOLVED

No objections but would have preferred additional parking spaces.

Public question time took place.

1704/18 EXCLUSION OF PUBLIC AND PRESS

To resolve that in accordance with Section 1(2) of the public bodies Admission to Meetings Act 1960, the public and press to be excluded in view of the confidential nature of the business to be transacted regarding a legal matter

Next Meeting

The next meeting will be held on 19th November 2019

The Mayor closed the meeting.

Mayor

Date.....